

**Allegan District Library
Board of Trustees Meeting
February 21, 2023**

Call to Order: The regular monthly board meeting was called to order by Trustee Buese at 6:00 PM.

Trustees present: Sue Buese, President
Judi McCall, Vice President
Peter Savage, Treasurer
MartyRose McLeod, Secretary (arrived at 6:21PM)
Michael Kiella, Trustee
Carol Doeringer, Trustee
Jen Conrad, Trustee

Also present: Pam Armstrong, Director
Devin Erlandson, Assistant Director
Casey Walle, Administrative Assistant

Pledge: The Pledge of Allegiance was recited.

Corrections/additions to the agenda, excusing of absences: None.

Motion: Trustee Kiella moved to accept the Agenda as published, Trustee McCall support. All in favor, passed.

Verification of Quorum: Quorum is present.

1. **Consent Agenda:** One correction to the agenda, in the minutes of the Personnel Committee—the second sentence should read, “So far, candidates have not met our search requirements.”

Motion: Trustee Kiella moved to accept the Consent Agenda with correction to Personnel Committee Minutes, Trustee Savage support. All in favor, passed.

Public Comment: None.

Action on Committee Reports:

1. **Personnel Committee – Youth Services Librarian Job Description:** Director Armstrong presented the proposed changes to the job description in order to refine and solidify the desired qualifications. Discussion.

Motion: Trustee McCall moved to accept the changes to the Youth Services Librarian Job Description, Trustee Kiella support. All in favor, passed

2. **Budget & Finance Committee – Mid-Year Budget Review:** Trustee Savage presented the Mid-Year Budget Review.

Motion: Trustee Savage moved to accept the Mid-Year Budget Review, Trustee Kiella support. All in favor, passed.

Action on bills to be paid:

Motion: Trustee Savage moved to pay the January bills and payroll in the amount of \$105,587.28, Trustee Kiella support. All in favor, passed.

Communications:

- 1. Request from Allegan County Broadband Action Workgroup – ROBIN Grant:**
Director Armstrong presented the request from the workgroup. Discussion.

Motion: Trustee McCall moved to approve the request from Allegan County Broadband Action Workgroup to endorse the ROBIN Grant with the provision of Board Secretary and Library Director final oversight, Trustee Savage support. All in favor, passed.

Board Member Comments:

Trustee McLeod apologized for her delay in arriving at the meeting. Trustee Buese thanked Assistant Director Erlandson for the inclusion of the chapter from *Foundations of Intellectual Freedom*, adding that it was helpful to read. Assistant Director Erlandson stated that the book was refreshing and it was fantastic to attend the workshop held by the author. Trustee Kiella thanked Director Armstrong for supporting continuing education for the staff. Director Armstrong applauded the staff for their gusto in learning. Trustee Doeringer added that continuing education is key to keeping staff.

Adjournment: Trustee McCall moved to close the meeting, Trustee Kiella support. All in favor, adjourned at 6:53 pm.

Next regular board meeting is March 21, 2023

Casey Walle,

Administrative Assistant